



CLASS - II COMPUTER SCIENCE NOTES JULY

Chapter - 3 Basics of Computer

A. Tick () the correct option.

1. To start a computer, the first step is to:
(a) **switch on the power supply button**
(b) switch on the power button of the UPS
(c) switch on the button on the monitor
2. Which of these is not an option of power button on the Start menu?
(a) Shut down (b) Restart (c) **Close down**
3. Monitor is a part of:
(a) **Hardware** (b) Software (c) Humanware
4. Which of these is a software?
(a) Joystick (b) CPU (c) **MS Paint**
5. People, like us, who use computers are called:
(a) Hardware (b) Software (c) **Humanware**

B. Fill in the blanks using the given words.

1. The opening screen of the monitor is called the **Desktop**.
2. The small pictures on the desktop are called **icons**.
3. There are four **arrow** keys on a keyboard.
4. A computer system is a combination of **hardware**, software and humanware.
5. We use **drag and drop** to move an item on the monitor.

C. Match the following.

- | | | |
|---------------------|---|---|
| 1. Double click | → | (a) moves the cursor to the beginning of a document |
| 2. Ctrl + Alt + Del | → | (b) capital letters |
| 3. Ctrl + Home | → | (c) opens an item |
| 4. Right click | → | (d) opens Task Manager |
| 5. Caps Lock | → | (e) displays the list of hidden option |

D. Answer the following questions.

1. Define the following terms.

(a) Hardware : The parts of a computer that we can touch are called the computer **hardware**.

(b) Software : **Software** is a set of programs that stay inside a computer system which we cannot touch but we can see and use.

(c) Humanware : People, like us, who use computers are called **humanware**.

2. What is the difference between backspace key and delete key?

Backspace key	Delete key
1. This key is used to delete a character typed on the left side of the cursor.	1. This key is used to delete or erase characters typed on the right side of the cursor.

3. What do you understand by drag and drop?

Drag and drop is used to move an object on the computer screen. Moving an item to a new place is called **dragging**.